



Pike County Economic Development Authority

**Board of Directors Meeting
Held in the Community House
201 Broad Street
Milford, PA 18337**

Minutes of January 5, 2020 Meeting:

Those present were: Tim Gartner and Guest Robert Pierce from Chant Realty. On Zoom were: Matt Osterberg, Jeff Shook, Gerry Najarian, Tom Hogan, Mike Spencer, Maryanne Monte, and Kathy Hummel. Guests via Zoom were: Dave Chant from Chant Realty, Jennifer Passenti from Lackawanna College and Katrina Mancini from Corning Natural Gas. Staff members in attendance were Michael Sullivan and Tammy Savarese

*** The Community House has reopened the building for meetings with stipulations so the EDA meetings can now be attended either in person or via Zoom.*

The meeting was called to order by Chairman Matt Osterberg at 8:01AM.

Chairman Osterberg began the meeting with an announcement regarding the COVID 19 vaccine- he advised the board that the vaccine is here in Pike County and is in the initial phase of distribution. If anyone has any questions they can contact the County directly.

MINUTES: A motion was made to approve the minutes of December 2020 by Mr. Gartner and seconded by Mrs. Monte All members were in favor.

TREASURER'S REPORT: Mr. Hogan presented the Treasurer's report; questions were raised regarding one of the reports so the monthly financials were tabled till next month so the report can be fixed.

REORGANIZATION:

Mr. Gartner made a motion to approve all Officers and Appointments as presented, Mr. Spencer seconded the motion all members were in favor the following Officers and Appointments passed:

Elected Officers

- Chairman- Mathew Osterberg
- Vice Chair- Gerry Najarian
- Secretary – Maryanne Monte
- Treasurer- Tom Hogan
- Assist Secretary/Treasurer- vacant

Board Re-Appointments

- Will Whitehead -3 year Term
- Gerry Najarian -3 year Term
- Tim Gartner -3 year Term
- Appointment of Solicitor – Tom Farley
- Appointment of Auditor – Berard and Associates
- Approval of Depositories- Wayne Bank

UNFINISHED BUSINESS:

Board Expansion –

Chairman Osterberg revisited the vote that was taken at the December 2020 meeting to expand the board in order to accommodate the 3 Chamber positions that were expiring December 31, 2020. Mr. Gartner suggested that the board rescind that vote since it was in violation of the original EDA By-laws; he wanted to insure that we comply with the *existing* by-laws and keep the EDA Board at 9 members. All members were in favor to stay at 9 members with no additional seats being added at this time. Since the vote last month violated the by-laws it was moot, no motions to rescind the vote were deemed necessary.

EXECUTIVE DIRECTOR'S REPORT:

1. Stimulus II has been approved and we are still working with about 35 small businesses who are actively looking for EIDL and PPP assistance.
2. 139 new apartments are well underway behind the old K-Mart Building.
3. Have been showing a newly-available building in Shohola to Industrial Controls Company from NYC.
4. Circulated estimates of projected sales by category to the developer of the new 29-acre shopping center based on national per household retail sales by category and the number of households within an 8-mile radius of the shopping center.
5. Working with a gentleman who has an idea for a new business based on the idea of sharing real estate in the manner of the Dunkin Doughnuts and Baskin Robins does now.
6. With the New Year I will again renew the solicitation of medical providers for a facility in Pike County.
7. Additional study done, regarding the demographics for a new DAY CARE CENTER in the Lake Wallenpaupack area.
8. No suitable site has been identified for the 70,000 sf manufacturing facility from NY looking for site in Pennsylvania.
9. Working with Legend Properties on identifying and reaching targeted tenants for the Dingmans Town Center.
10. We have a gentleman who is interested in renting a small apartment in the Milford area.
11. Silver Birches is looking to re-start their marketing for events and we are actively using the University of Scranton relationship.

Meeting adjourned 8:48 am